



**OLeS**  
ONLINE LEARNING SYSTEM



# Online Learning System (OLeS)

## Panduan Penggunaan untuk Pelajar

Disediakan oleh :

Puan Marziah Binti Abdul Wahab

OLeS Administrator (Akademik) Kolej Poly-Tech MARA Kuantan

# Isi Kandungan

- ✓ Pengenalan
- ✓ URL OLeS
- ✓ *Login* dan kemaskini *profile*
- ✓ *Dashboard*
- ✓ Muat turun bahan pembelajaran
- ✓ Penghantaran tugas
- ✓ Forum
- ✓ *Chatting*
- ✓ Kalender
- ✓ *Private File Storage*
- ✓ *Reset Password*



# Pengenalan

Apa itu OLeS?

# Pengenalan

- OLeS merupakan sebuah *web-based* sistem yang dibina bagi menyokong pembelajaran di atas talian di kalangan pensyarah dan pelajar.
- OLeS merupakan platform pembelajaran *online* yang rasmi bagi pensyarah dan pelajar Kolej Poly-Tech MARA di seluruh negeri.
- Setiap pelajar wajib menggunakan platform OLeS sepanjang sesi pembelajaran di sini. Namun begitu, pensyarah dan pelajar masih bebas untuk menggunakan sebarang aplikasi lain bagi menyokong pembelajaran *online*.

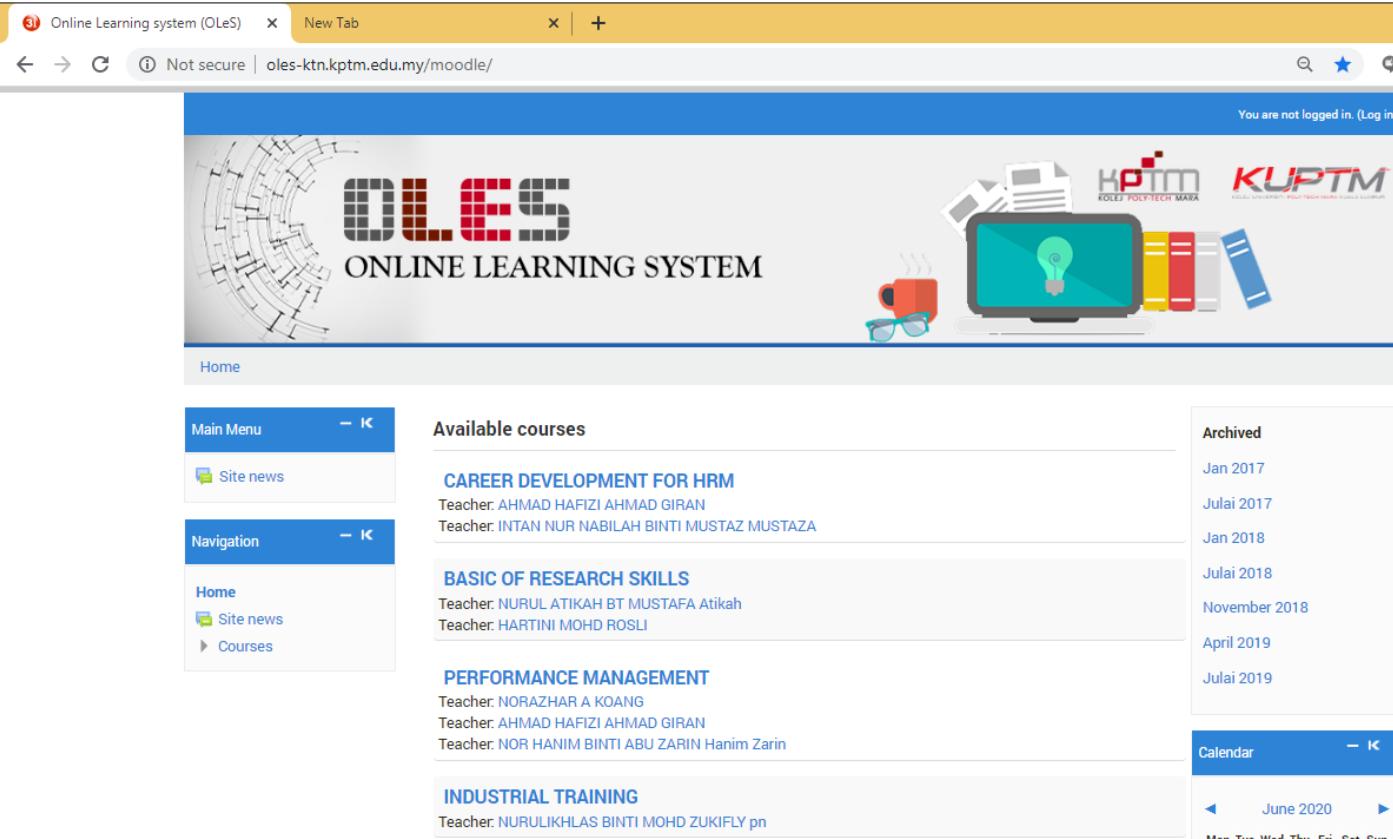


# URL OLeS

Bagaimana saya ingin akses OLeS?

# Akses

- OLeS KPTM Kuantan boleh di akses di URL berikut :  
<http://oles-ktn.kptm.edu.my/moodle/>



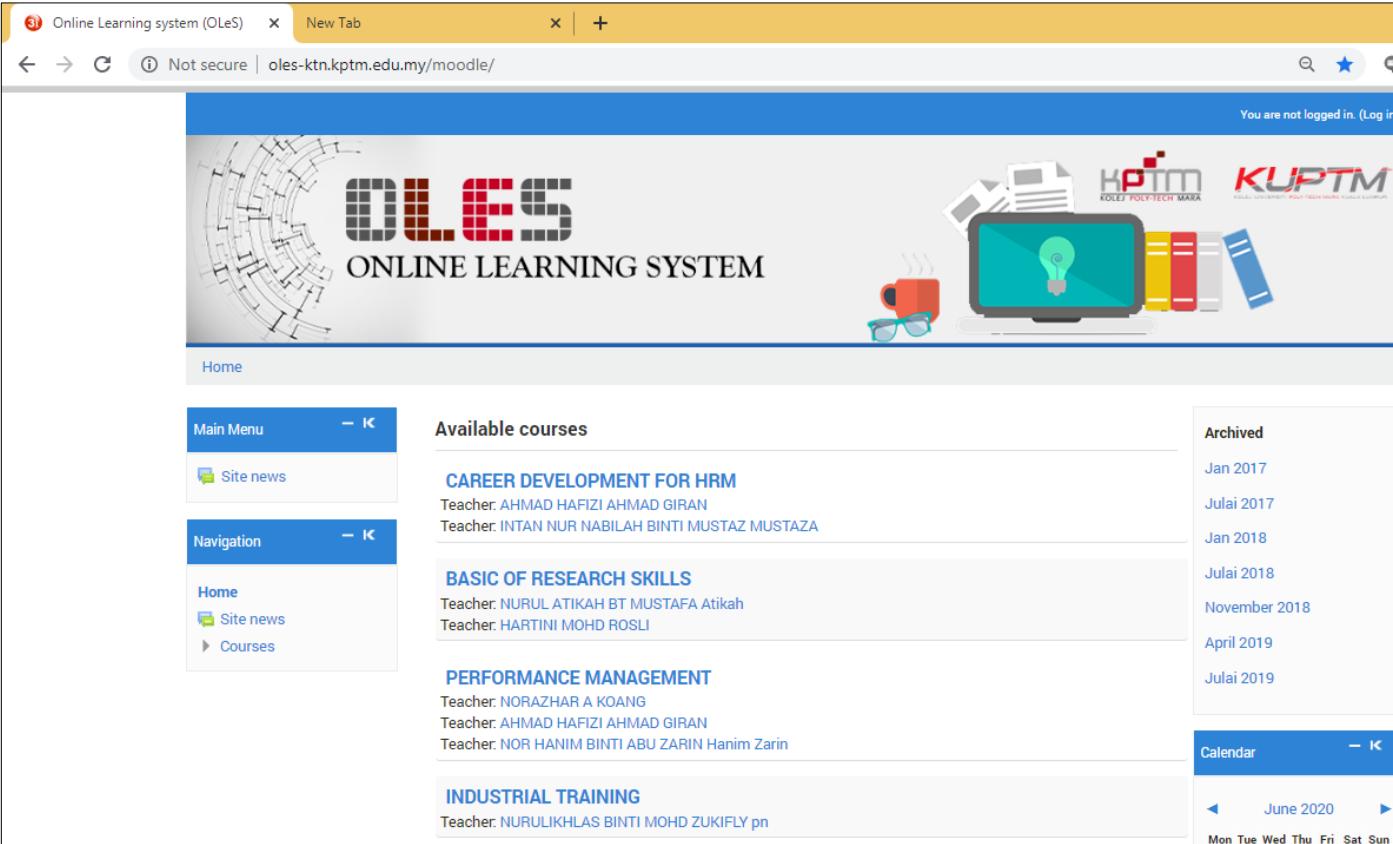
The screenshot shows the homepage of the OLeS Online Learning System. At the top, there is a banner featuring the OLeS logo (a circular gear-like design) and the text "OLeS ONLINE LEARNING SYSTEM". To the right of the banner are logos for KPTM (Kolej Poly-Tech Mara) and KUPTM (Kolej Universiti Pertahanan Nasional Malaysia). The main content area has a light blue header bar with the text "Available courses". Below this, there are four course entries:

- CAREER DEVELOPMENT FOR HRM**  
Teacher: AHMAD HAFIZI AHMAD GIRAN  
Teacher: INTAN NUR NABILAH BINTI MUSTAZ MUSTAZA
- BASIC OF RESEARCH SKILLS**  
Teacher: NURUL ATIKAH BT MUSTAFA Atikah  
Teacher: HARTINI MOHD ROSLI
- PERFORMANCE MANAGEMENT**  
Teacher: NORAZHAR A KOANG  
Teacher: AHMAD HAFIZI AHMAD GIRAN  
Teacher: NOR HANIM BINTI ABU ZARIN Hanim Zarin
- INDUSTRIAL TRAINING**  
Teacher: NURULIKHLAS BINTI MOHD ZUKIFLY pn

On the left side, there is a sidebar with two sections: "Main Menu" and "Navigation". The "Main Menu" section contains "Site news". The "Navigation" section contains "Home", "Site news", and "Courses". On the right side, there is a sidebar titled "Archived" which lists dates from January 2017 to July 2019. At the bottom right, there is a "Calendar" section showing the month of June 2020.

# Akses

- OLeS KPTM Kuantan boleh di akses di URL berikut :  
<http://oles-ktn.kptm.edu.my/moodle/>



The screenshot shows the homepage of the OLeS Online Learning System. At the top, there is a banner featuring the OLeS logo (a stylized gear design) and the text "OLeS ONLINE LEARNING SYSTEM". To the right of the banner are logos for KPTM (Kolej Poly-Tech Mara) and KUPTM (Kolej Universiti Pertahanan Nasional Malaysia). The main content area has a light blue header bar with the text "Available courses". Below this, there are four course entries:

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Teacher: AHMAD HAFIZI AHMAD GIRAN  
Teacher: NOR HANIM BINTI ABU ZARIN Hanim Zarin
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# Akses

The screenshot shows the homepage of the Kolej Poly-Tech MARA (KPTM) website at [ktn.kptm.edu.my/index.php/ms/](http://ktn.kptm.edu.my/index.php/ms/). The top navigation bar includes links for UTAMA, PROFIL KPTM, KEMASUKAN, PAUTAN (circled in red), KAMPUS, CAWANGAN, HUBUNGI KAMI, and a search icon. Below the navigation is a banner featuring student photos and the text "WE LEAD YOU TO SUCCESS". On the left, there's a sidebar with links for PELAJAR (circled in red), STAF, PELAWAT, and AGENSI. The PELAJAR section contains links for Buku Panduan Akademik, Buku Panduan dan Peraturan Pelajar pindaan 2019, Bayaran Yuran Online, Jadual Peperiksaan Akhir, Kalender Akademik, Sistem OLeS (circled in red), Sistem SPMP, and CMS - Pelajar. A yellow callout box on the right provides instructions: "Atau cara ke dua, pelajar boleh akses OLeS dari laman web Kolej Poly-Tech MARA Kuantan di [ktn.kptm.edu.my](http://ktn.kptm.edu.my) dan klik pada link Pautan > PELAJAR > Sistem OLeS".

(09) - 536 - 6701/513/514 prktn@kptm.edu.my

UTAMA PROFIL KPTM KEMASUKAN PAUTAN KAMPUS CAWANGAN HUBUNGI KAMI

PELAJAR

STAF

PELAWAT

AGENSI

PAUTAN

PELAJAR

Sistem OLeS

Atau cara ke dua, pelajar boleh akses OLeS dari laman web Kolej Poly-Tech MARA Kuantan di [ktn.kptm.edu.my](http://ktn.kptm.edu.my) dan klik pada link Pautan > PELAJAR > Sistem OLeS

WE LEAD YOU TO SUCCESS



# Login dan Kemaskini Profile

Bagaimana untuk kali pertama login ke dalam OLeS?

# Login



1. Klik pautan “Log in” di penjuru sebelah kanan website

# Login

Log in

Username  
kna190210016

Password  
.....

Remember username

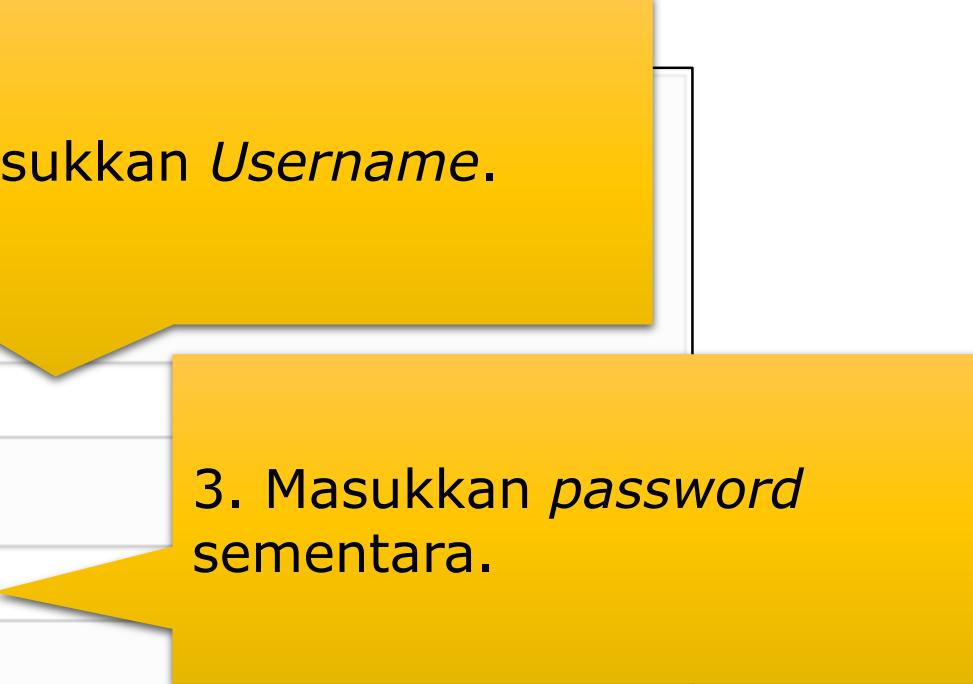
**Log in**

[Forgotten your username or password?](#)

Cookies must be enabled in your browser 

2. Masukkan *Username*.

3. Masukkan *password* sementara.



## Peringatan:

- ✓ ID *Username* dan *password* sementara akan dibekalkan oleh Unit Jabatan Teknologi Maklumat kepada pelajar.
- ✓ Untuk kali pertama login, sistem akan meminta pelajar untuk menukar *password* sementara kepada *password* yang baharu, sila lengkapkan proses tersebut.
- ✓ Pelajar perlu ingat dengan baik *password* yang baharu dimasukkan. *password* tersebut akan digunakan untuk login OLeS pada kali seterusnya.

# Dashboard – Paparan Utama

The screenshot shows the OLES (Online Learning System) dashboard. At the top, there is a header with the user's name 'NOOR MAISARAH BINTI SAMAT' and profile icon, the KPTM logo, and the KUPTM logo. Below the header, the 'Dashboard' section is visible. On the left, a navigation menu lists 'Site home', 'Site pages', 'My courses' (with items PAC1123, PHR2143, HOC2013, PEC1133, TTS2113, MPU2163), and 'Customise this page'. The main content area is titled 'Course Overview' and lists four courses: 'PRINCIPLES OF FINANCIAL ACCOUNTING II', 'HUMAN RESOURCE MANAGEMENT', 'ORGANIZATIONAL COMMUNICATION', and 'MICROECONOMICS'. A large yellow arrow points from the text box below to the 'Course Overview' section. At the bottom right, a message says 'You have no badges to display'.

1. Setelah berjaya login, sistem akan membawa pelajar ke paparan Dashboard. Di sini, semua subjek yang telah di daftar akan tersenarai. Pelajar perlu semak jika ada subjek yang tidak dimasukkan, segera hubungi Admin Oles atau maklumkan pada mentor untuk bantuan.

# Kemaskini Email

The screenshot shows the OLES (Online Learning System) interface. At the top right, the user's name "NOOR MAISARAH BINTI SAMAT" is displayed with a profile icon, which is circled in red. A vertical menu on the right side includes "Dashboard", "Profile" (which is also circled in red), "Grades", "Messages", "Preferences", and "Log out". The main content area displays course information: "PRINCIPLES OF FINANCIAL ACCOUNTING", "HUMAN RESOURCE MANAGEMENT", and "ORGANIZATIONAL COMMUNICATION". A yellow callout box contains the following text:

1. Pelajar diingatkan untuk mengemaskini alamat email yang aktif untuk memudahkan urusan jika pelajar terlupa kata laluan.  
Klik pada anak panah kecil di tepi nama pelajar kemudian klik pautan "Profile"

# Kemaskini Email

Navigation — K

Dashboard

- Site home
- ▶ Site pages
- ▶ My courses

User details

- [Edit profile](#)

Country

Malaysia

City/town

Kuala Lumpur

Miscellaneous

- Blog entries
- Forum posts
- Forum discussions

Reports

- Browser sessions

Login activity

2. Klik pautan “Edit Profile”



# Kemaskini Email

NOOR MAISARAH BINTI SAMAT -

## General

First name\* NOOR MAISARAH BINTI SAMAT

Surname\* -

Email address\* kna190210016@student.kptm.edu.my

Email display Allow only other course members to see

City/town Kuala Lumpur

Select a country Malaysia

3. Pastikan email di bahagian Email Address ini adalah email pelajar yang aktif.

Kemaskini jika email tersebut salah atau tidak aktif. Pastikan pelajar memasukkan alamat email yang tepat.

Cth email :  
kna190210016@student.kptm.edu.my

(P/S: Admin menggalakkan pengguna untuk menggunakan email rasmi KPTM)



# Muat turun bahan pembelajaran

Pelajar boleh memuat turun bahan pembelajaran yang telah dibekalkan oleh Pensyarah

## Muat turun bahan pembelajaran

1. Di *Dashboard* pelajar dapat melihat senarai subjek yang didaftarkan pada semester tersebut.

The screenshot shows a Moodle course dashboard. On the left, a red circle highlights the 'My courses' section in the navigation menu, which lists subjects like PAC1123, PHR2143, HOC2013, PEC1133, TTS2113, and MPU2163. A large yellow callout box points to this section with the text: '1. Di *Dashboard* pelajar dapat melihat senarai subjek yang didaftarkan pada semester tersebut.' To the right of the callout, there are several course modules listed: 'PRINCIPLES OF FINANCIAL ACCOUNTING II', 'HUMAN RESOURCE MANAGEMENT', 'ORGANIZATIONAL COMMUNICATION', 'MICROECONOMICS', 'CONCEPTS AND APPLICATION OF E-COMMERCE', and 'PENGAJIAN MALAYSIA 2'. Each module has a small icon and a status message: 'You have assignments that need attention' for most, and 'There are new forum posts' for the last one. The right side of the dashboard also includes sections for 'Private Files', 'Online Users', 'Latest Badges', and a 'Calendar' for June 2020.

Navigation

Course Overview

Private Files

No files available

Manage private files...

Online Users

(last 5 minutes)

NOOR MAISARAH BINTI SAMAT -

Latest Badges

You have no badges to display

Calendar

June 2020

Mon Tue Wed Thu Fri Sat Sun

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Upcoming Events

PRINCIPLES OF FINANCIAL ACCOUNTING II

HUMAN RESOURCE MANAGEMENT

ORGANIZATIONAL COMMUNICATION

MICROECONOMICS

CONCEPTS AND APPLICATION OF E-COMMERCE

PENGAJIAN MALAYSIA 2

# Muat turun bahan pembelajaran

2. Untuk melihat bahan pembelajaran, pelajar perlu klik pada subjek tersebut. Contoh : Klik pada subjek "Concept And Application of E-Commerce"

## Navigation

### Dashboard

- Site home
- ▶ Site pages
- ▼ My courses
  - ▶ PAC1123
  - ▶ PHR2143
  - ▶ HOC2013
  - ▶ PEC1133
  - ▶ TTS2113
  - ▶ MPU2163

## Course Overview

### PRINCIPLES OF FINANCIAL ACCOUNTING II

### HUMAN RESOURCE MANAGEMENT

### ORGANIZATIONAL COMMUNICATION

### MICROECONOMICS



You have assignments that need attention

### CONCEPTS AND APPLICATION OF E-COMMERCE



You have assignments that need attention

### PENGAJIAN MALAYSIA 2



You have assignments that need attention



There are new forum posts

## Private Files

No files available

[Manage private files...](#)

## Online Users

(last 5 minutes)

NOOR MAISARAH BINTI SAMAT -

## Latest Badges

You have no badges to display

## Calendar

◀ June 2020 ▶

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## Upcoming Events

## Muat turun bahan pembelajaran

Navigation - K

Dashboard

- Site home
- ▶ Site pages
- ▼ Current course
- ▼ TTS2113
  - ▶ Participants
  - ▶ Badges
  - ▶ General
  - ▶ 25 November - 1 December
  - ▶ 2 December - 8 December
  - ▶ 9 December - 15 December
  - ▶ 16 December - 22 December
  - ▶ 23 December - 29 December
  - ▶ 30 December - 5 January
  - ▶ 6 January - 12 January
  - ▶ 13 January - 19 January
  - ▶ 20 January - 26

News forum

25 November - 1 December

Topic 1

2 December - 8 December

Topic 2

9 December - 15 December

Topic 3

16 December - 22 December

Lab week 4

23 December - 29 December

Assignment 1 - Website Site Visit

Lab Week 5

Topic 4

30 December - 5 January

SUBMISSION LAB WEEK 6: Registration and application of online job

LAB WEEK 6 INSTRUCTIONS

SILA BACA : STATUS-STATUS ASSIGNMENT DI OLES

3. Setiap bahan pembelajaran akan di susun mengikut tarikh minggu belajar.

4. Setiap bahan pembelajaran boleh dimuat turun. Sebagai contoh, jika pelajar mahu membaca "Topic 3", klik pada file tersebut dan sistem akan muat turun ke dalam komputer pelajar

## Muat turun bahan pembelajaran

The screenshot shows a list of downloaded files and their details:

- Participants
- Badges
- General
- 25 November - 1 December
- 2 December - 8 December
- 9 December - 15 December
- 16 December - 22 December
- 23 December - 29 December
- Assignment 1 - Website Site Vis
- Lab Week 5
- Topic 4
- 30 December - 5 January
- SUBMISSION LAB WEEK 6: Regi
- LAB WEEK 6 INSTRUCTIONS
- GULABACA - STATUS STATUS A

A yellow callout box points to the text "File yang telah dimuat turun ke dalam komputer pelajar".

Chapter 3 E-COM....pptx

- ✓ Pelajar boleh mencetak nota-nota yang telah diberikan pensyarah jika tidak selasa membacanya di skrin komputer.



# Penghantaran tugasan

Pelajar boleh menghantar tugasan secara online.

# Penghantaran Tugasan

## Navigation

### Dashboard

- Site home
- ▶ Site pages
- ▼ My courses
  - ▶ PAC1123
  - ▶ PHR2143
  - ▶ HOC2013
  - ▶ PEC1133
  - ▶ TTS2113
  - ▶ MPU2163

## Course Overview

### PRINCIPLES OF FINANCIAL ACCOUNTING II

### HUMAN RESOURCE MANAGEMENT

### ORGANIZATIONAL COMMUNICATION

### MICROECONOMICS

 You have assignments that need attention

### CONCEPTS AND APPLICATIONS OF E-COMMERCE

 You have assignments that need attention

### PENGAJIAN MALAYSIA 2

 You have assignments that need attention

 There are new forum posts

## Private Files

No files available

[Manage private files...](#)



1.Jika ada tugasan yang perlu dihantar, notifikasi dalam ikon di atas akan dipaparkan sebagai peringatan kepada pelajar

◀ June 2020 ▶

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Upcoming Events

### CONCEPTS AND APPLICATION OF E-COMMERCE



You have assignments that need attention

Assignment: [SUBMISSION - ASSIGNMENT 2](#)

Due date: Wednesday, 24 June 2020, 11:55 PM

My submission: Not submitted yet, Not graded

Assignment: [Submission Proposal Assignment 3](#)

Due date: Thursday, 6 February 2020, 11:55 PM

My submission: Not submitted yet, Not graded

2. Klik pada pautan tersebut dan senarai serta perincian tugasan yang perlu diambil perhatian akan dipaparkan.

Sebagai contoh : pelajar ingin menghantar tugasan Assignment 2, klik pautan "Assignment 2"

- ✓ Perincian tugasan seperti tarikh akhir penghantaran dan masa adalah untuk rujukan pelajar

## SUBMISSION - ASSIGNMENT 2

Please check your file carefully before upload.

- Limit file is 1MB, please zip your file if the size is exceed than 1MB
- Submission is only ONCE.
- Those who cannot upload the file because the size is exceed than 1MB, please print out and drop in my pigeon hole not later than 24 June 2020

✓ Pastikan anda membaca terlebih dahulu arahan yang telah Pensyarah tetapkan untuk tugasan tersebut

### Submission status

Submission status	Draft (not submitted)
Grading status	Not graded
Due date	Wednesday, 24 June 2020, 11:55 PM
Time remaining	2 days 8 hours
Last modified	Monday, 22 June 2020, 3:29 PM
Submission comments	▶ <a href="#">Comments (0)</a>

Add submission

3. Klik “Add Submission”

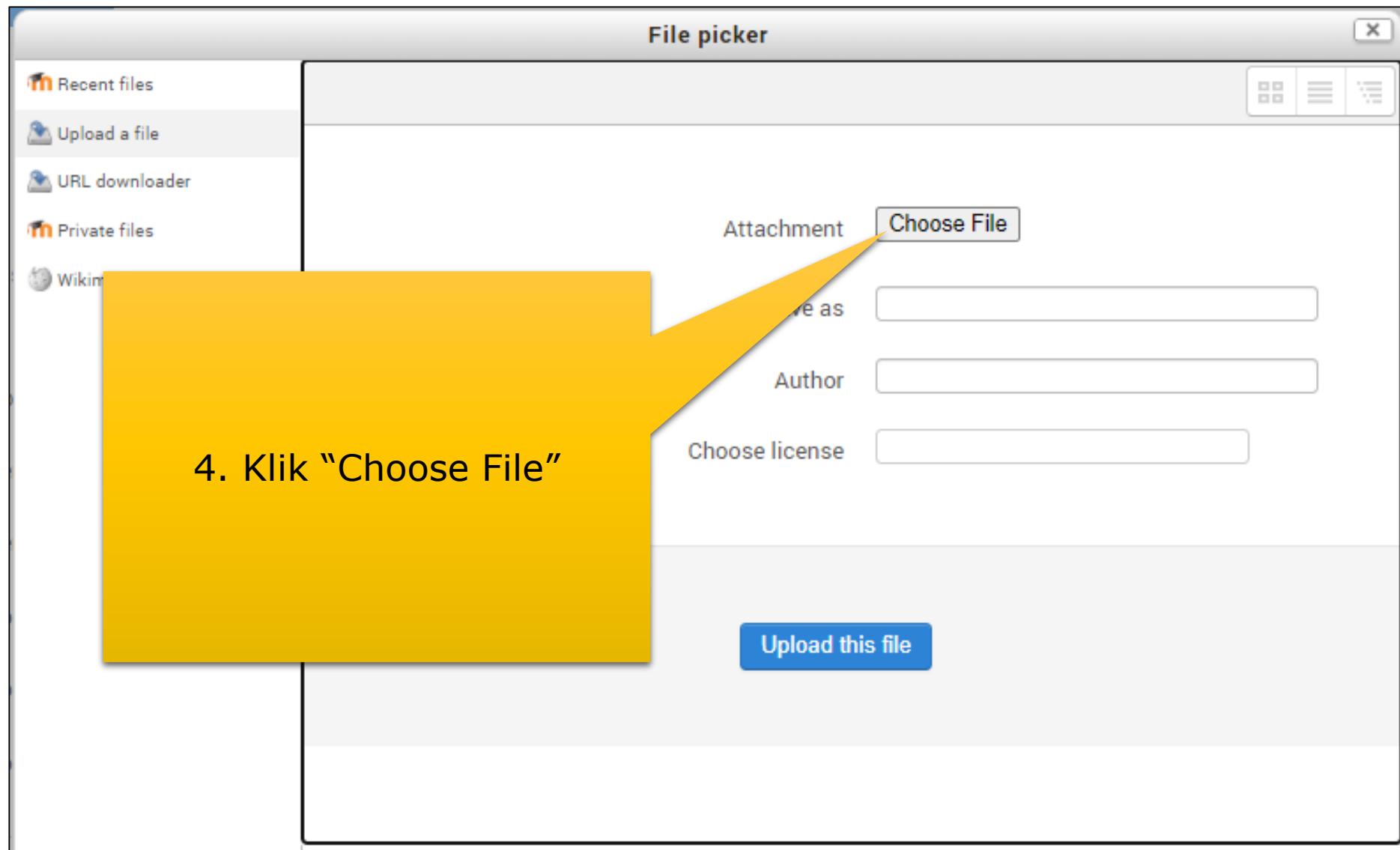
Make changes to your submission

3. Klik ikon ini atau pelajar boleh terus *drag file* yang hendak dihantar terus ke dalam kotak di bawah

You can drag and drop files here to add them.

✓ Saiz maksimum file yang dimuat naik adalah 64MB.

# Penghantaran Tugasan



# Penghantaran Tugasan

Name	Date modified	Type	Size
ASSIGNMENT	3/16/2020 9:52 AM	File folder	
MDR	5/17/2020 9:36 AM	File folder	
MID TERM TEST	1/10/2020 4:35 PM	File folder	
OBSERVATION	12/2/2019 11:40 AM	File folder	
REDO and Example	2/9/2020 9:09 AM	File folder	
TTS2113 UPDATE JULY 2018	1/30/2020 10:00 AM	File folder	
TTS2113 UPDATE JULY 2018-1	2/3/2020 2:52 PM	File folder	
TTS2113-Assignment 1 - Website Site Visi...	3/16/2020 9:49 AM	File folder	
<b>Assignment 2 - Maisarah Section 3.pdf</b>	11/20/2019 4:00 PM	Adobe Acrobat D...	19,907 KB
Asymmetric encryption - Simply explaine...	2/4/2020 10:01 AM	MP4 Video	6,693 KB
BORANG PENGESAHAN_TTS2113.docx	1/30/2020 2:13 PM	Microsoft Word D...	48 KB
BORANG PENGESAHAN_TTS2233_sec12....	8/15/2016 11:16 AM	Microsoft Word D...	36 KB
COVER.docx	1/29/2020 3:58 PM	Microsoft Word D...	33 KB
EC SEPT 2018.pdf	2/17/2020 9:01 AM	Adobe Acrobat D...	3,683 KB
e-commerce-turban.pdf	11/20/2019 4:00 PM	Adobe Acrobat D...	19,907 KB
exercise C2-C3.docx	1/5/2020 10:27 AM	Microsoft Word D...	315 KB
jagan dan perlu.docx	1/6/2020 10:28 PM	Microsoft Word D...	3,095 KB
markah Asg 1 TTS2131.xlsx	2/14/2020 10:06 AM	Microsoft Excel W...	304 KB
next-gen-payment-f1.jpg	1/26/2020 10:03 AM	JPEG image	62 KB
NOV 2016 EC-FORMAT LAMA.pdf	2/17/2020 9:02 AM	Adobe Acrobat D...	3,398 KB
Observation planner_TTS2113.docx	12/2/2019 11:34 AM	Microsoft Word D...	37 KB
payment-system-p-1080.png	1/26/2020 10:03 AM	PNG image	48 KB
Project TTS2113 MS.docx	2/21/2020 2:56 PM	Microsoft Word D...	41 KB
TTS2113 CAEC NOV19 ASGMT 1.docx	12/17/2019 2:31 PM	Microsoft Word D...	68 KB
TTS2113 CAEC NOV19 ASGMT 1..d...	12/17/2019 2:32 PM	Adobe Acrobat D...	400 KB

5. Pilih file yang betul untuk dihantar

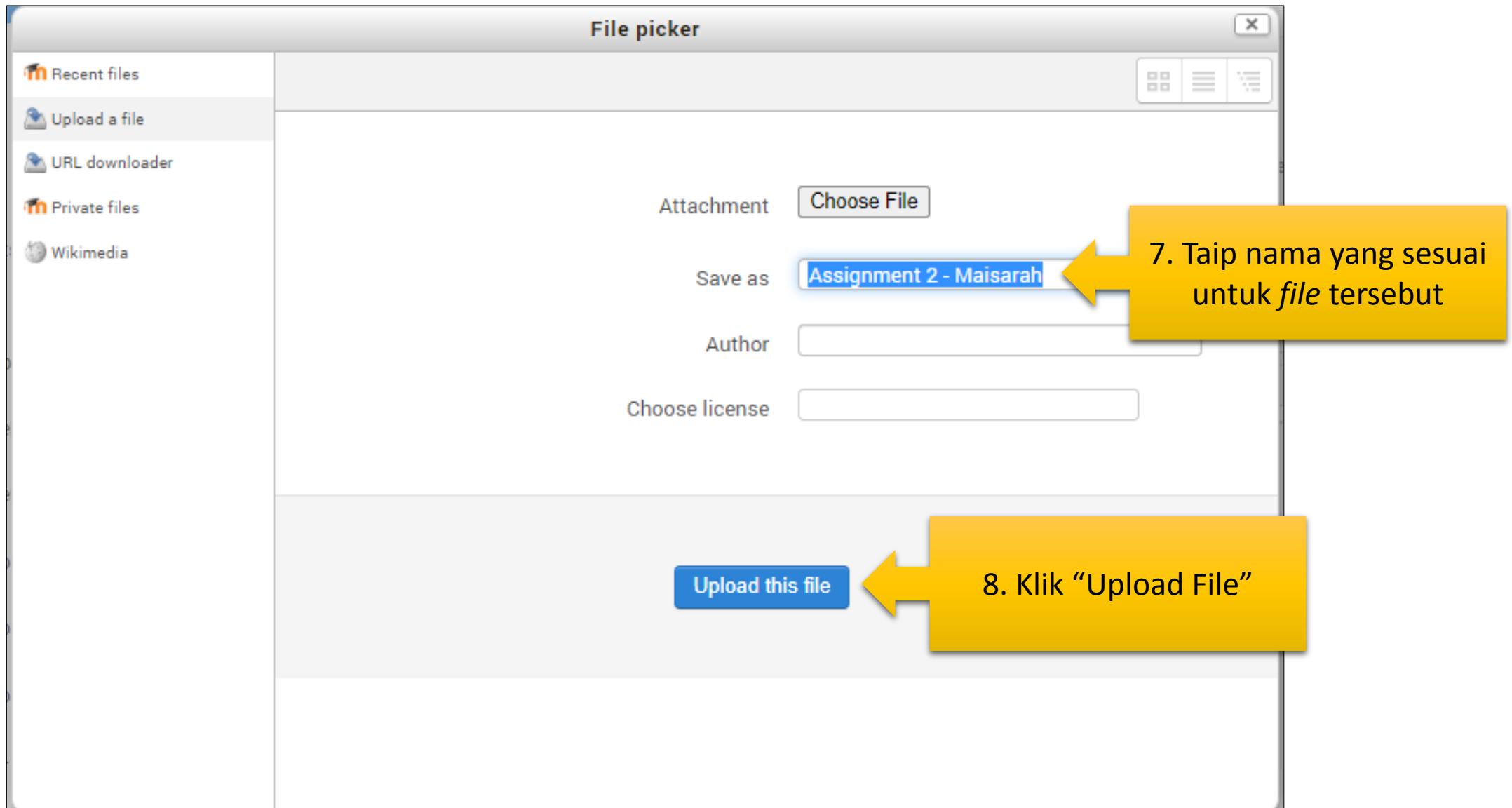
6. Klik "Open"

Name: Assignment 2 - Maisarah Section 3.pdf

All Files (.\*)

Open Cancel

# Penghantaran Tugasan



## SUBMISSION - ASSIGNMENT 2

Please check your file carefully before upload.

- Limit file is 1MB, please zip your file if the size is exceed than 1MB
- Submission is only ONCE.
- Those who cannot upload the file because the size is exceed than 1MB, please print out and drop in my pigeon hole not later than 24 June 2020

File submissions

Maximum size for new files: 64MB, maximum attachments: 1

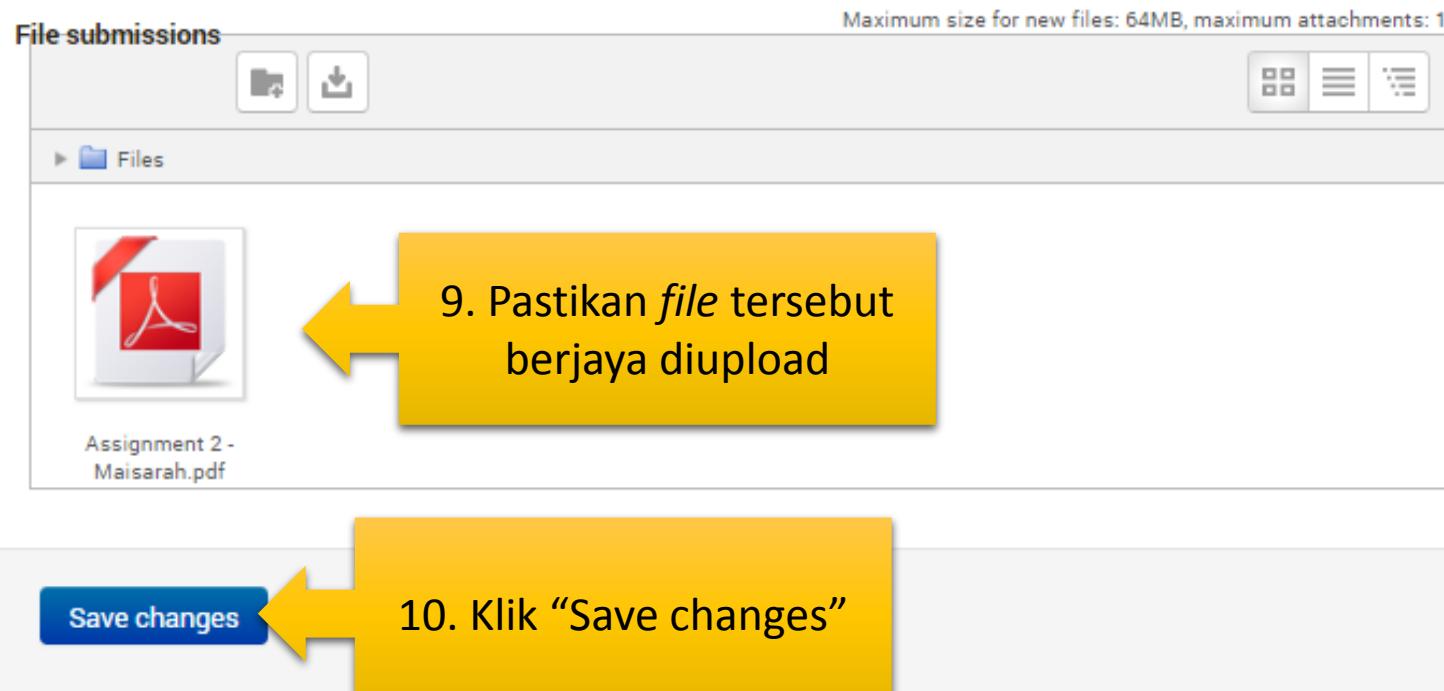
Files

Assignment 2 - Maisarah.pdf

Save changes

9. Pastikan *file* tersebut berjaya diupload

10. Klik “Save changes”



# Penghantaran Tugasan

Submission status	
Submission status	Draft (not submitted)
Grading status	Not graded
Due date	Wednesday, 24 June 2020, 11:55 PM
Time remaining	2 days 8 hours
Last modified	Monday, 22 June 2020, 3:34 PM
File submissions	 Assignment 2 - Maisarah Section 3.pdf
Submission comments	 Comments (0)

Make changes to your submission

[Edit submission](#)

[Submit assignment](#)

Once this assignment is submitted you will not be able to make any more changes.

✓ Tugasan yang belum dihantar masih boleh diubah dengan menekan butang “Edit Submission”

10. Klik “Continue”

## Submit assignment

11. Tick terma  
dan syarat

- \*  
 This assignment is my own work, except where I have acknowledged the use of the works of other people.

Are you sure you want to submit your work for grading? You will not be able to make any more changes.

Continue

12. Klik “Continue”

There are required fields in this form marked \*.

## SUBMISSION - ASSIGNMENT 2

Please check your file carefully before upload.

- Limit file is 1MB, please zip your file if the size is exceed than 1MB
- Submission is only ONCE.
- Those who cannot upload the file because the size is exceed than 1MB, please print out and drop in my pigeon hole not later than 24 June 2020

### Submission status

Submission status	Submitted for grading
Grading status	Not graded
Due date	Wednesday, 24 June 2020, 11:59 PM
Time remaining	2 days 8 hours
Last modified	Monday, 22 June 2020, 3:34 PM
File submissions	 Assignment 2 - Maisarah Section 3.pdf
Submission comments	Comments (0)

13. Tugasan telah  
berjaya dihantar

✓ Tugasan yang telah dihantar tidak  
boleh lagi diedit



# Forum

Forum sesuai digunakan apabila terdapat perbincangan sesuatu topik

# Forum



PAST YEAR FINAL EXAM (SEPT 2018)



PAST YEAR FINAL EXAM (NOV2016) FORMAT LAMA

**9 March - 15 March**



**16 March - 22 March**

**23 March - 29 March**

1. Klik pada tajuk forum

# Forum

## Online Store

Please share your experience buying item through online store

Separate groups: Section 03

Add a new discussion topic

(There are no discussion topics yet in this forum)

2. Klik “Add new discussion topic”

## Online Store

Please share your experience buying item through online store

### Your new discussion topic

Subject\* My experience buying through online



I always online shopping at Shopee because this online store offer a variety of items and the prices are also cheap

3. Isikan Subject dan juga isi kandungan perbincangan anda dan klik “Post forum”

Discussion subscription

# Forum

## Online Store

Please share your experience buying item through online store

Separate groups: Section 03

Add a new discussion topic

Discussion	Started by	Group	Replies	Last post
<a href="#">My experience buying through online</a>	 NOOR MAISARAH BINTI SAMAT -	Section 03	0	NOOR MAISARAH BINTI SAMAT - Mon, 22 Jun 2020, 3:51 PM <input checked="" type="checkbox"/>

4. Topik yang ditambah akan  
dipaparkan

## Online Store

### My experience buying through online

Subscribed

Display replies in nested form ▾

#### My experience buying through online

by NOOR MAISARAH BINTI SAMAT -- Monday, 22 June 2020, 3:51 PM

I always online shopping at Shopee because this online store offer a variety of items and the prices are also cheap

[Edit](#) | [Delete](#) | [Reply](#)

#### Re: My experience buying through online

by MARZIAH ABDUL WAHAB - Monday, 22 June 2020, 3:55 PM

Can you share the steps to buy online in Shopee?

[Show parent](#) | [Reply](#)

#### Re: My experience buying through online

by NOOR MAISARAH BINTI SAMAT -- Monday, 22 June 2020, 3:58 PM

Very easy..First you need to have or register the shopee account. Then update your profile such as your phone number, address..make sure you key in correct delivery address. then you can need to update the payment method. You can choose if you want to make payment using credit card or online banking.

[Show parent](#) | [Edit](#) | [Delete](#) | [Reply](#)

5. Pensyarah atau pelajar lain boleh memberi komen di dalam tajuk forum yang anda masukkan tadi.

# Forum

Current course

- ▶ TTS2113
  - ▶ Participants
  - ▶ Badges
  - ▶ General
  - ▶ 25 November - 1 December
  - ▶ 2 December - 8 December
  - ▶ 9 December - 15 December
  - ▶ 16 December - 22 December
  - ▶ 23 December - 29 December
  - ▶ Assignment 1 - Website Site Visit
  - ▶ Lab Week 5
  - ▶ Topic 4
- ▶ 30 December - 5 January
- ▶ 6 January - 12 January
- ▶ 13 January - 19 January
- ▶ 20 January - 26 January
- ▶ 27 January - 2 February
- ▶ 3 February - 9 February
- ▶ 10 February - 16 February
- ▶ 17 February - 23 February
- ▶ 24 February - 1 March
- ▶ 2 March - 8 March
- ▶ 9 March - 15 March
- ▶ 16 March - 22 March

2 December - 8 December

- ▶ Topic 2

9 December - 15 December

- ▶ Topic 3

16 December - 22 December

- ▶ Lab week 4

23 December - 29 December

- ▶ Assignment 1 - Website Site Visit
- ▶ Lab Week 5
- ▶ Topic 4

30 December - 5 January

- ▶ SUBMISSION LAB WEEK 6: Registration and application of online job
- ▶ LAB WEEK 6 INSTRUCTIONS
- ▶ SILA BACA : STATUS-STATUS ASSIGNMENT DI OLES

6 January - 12 January

- ▶ Topic 5
- ▶ Revision 1
- ▶ Revision 2
- ▶ Revision 3
- ▶ Additional Exercises
- ▶ Lab 7 - Online Banking
- ▶ Requirement for Assignment 2

13 January - 19 January

- ▶ Topic 6

Advanced search 

Latest News 

Online Store   
22 Jun, 15:43  
MARZIAH ABDUL WAHAB  
[Older topics ...](#)

Upcoming Events 

SUBMISSION -  
ASSIGNMENT 2  
Wednesday, 24 June,  
11:55 PM  
[Go to calendar...](#)  
[New event...](#)

Recent Activity 

Activity since Monday, 22 June 2020, 3:53 PM  
[Full report of recent activity...](#)

NEW FORUM POSTS:

MARZIAH 22 Jun, 15:55  
ABDUL WAHAB  
"Re: My experience buying through online"

NOOR 22 Jun, 15:58  
MAISARAH BINTI SAMAT -  
"Re: My experience buying through online"

Pelajar boleh melihat sebarang aktiviti terkini di dalam bahagian "Recent Activity"



# Chatting

Anda boleh menghantar mesej menggunakan fasiliti chatting di dalam OLeS.

# Chatting

Dashboard      Customise this page

Navigation      Course Overview      Private Files

Dashboard

- Site home
- Site pages
- My courses
  - PAC1123
  - PHR2143
  - HOC2013
  - PEC1133
  - TTS2113
  - MPU2163

PRINCIPLES OF FINANCIAL ACCOUNTING II

HUMAN RESOURCE MANAGEMENT

ORGANIZATIONAL COMMUNICATION

1. Mulakan perbualan dengan orang yang kita kehendaki dengan klik icon mesej di bahagian “online user”

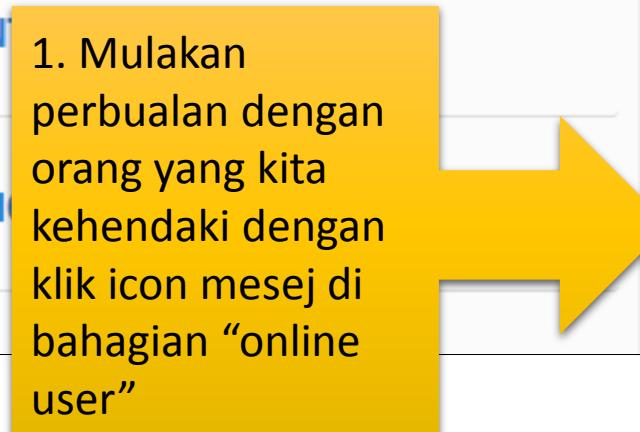
No files available

Manage private files...

Online Users      (last 5 minutes)

MARZIAH ABDUL WAHAB

NOOR MAISARAH BINTI SAMAT -



# Chatting

The screenshot shows a learning management system interface with a pink header bar containing the word "Chatting". Below the header, there's a "Course Overview" section listing several courses: PRINCIPLES OF FINANCIAL ACCOUNTING II, HUMAN RESOURCE MANAGEMENT, ORGANIZATION, MICROECONOMICS, CONCEPTS AND, and PENGAJIAN MALAYSIA 2. To the right of the course list is a "Private Files" section showing "No files available" and a "Manage private files..." link. Below that is an "Online Users" section showing "MARZIAH ABDUL WAHAB" (last 5 minutes) and "AISARAH BINTI". At the bottom right is a calendar for June 2020.

A white message window is open, showing a conversation with "MARZIAH ABDUL WAHAB". The message content is:

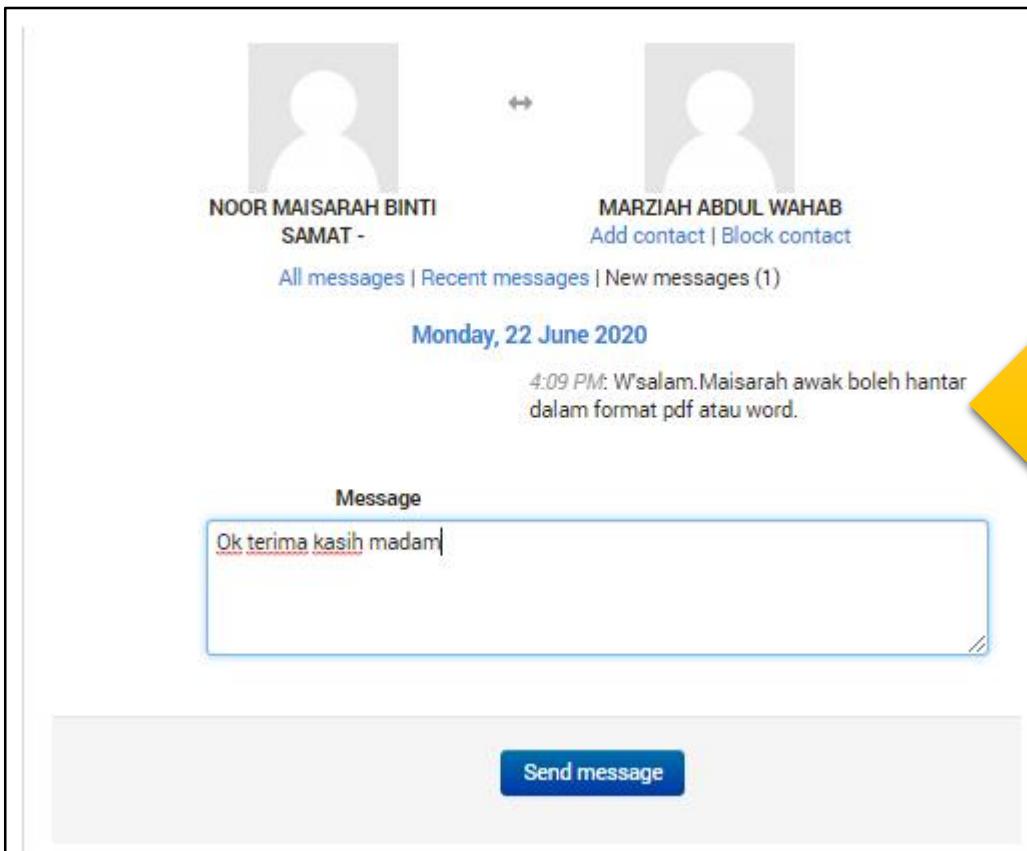
Salam Madam,  
Assignment 2 madam perlukan dalam format apa?

Below the message window, there are two yellow callout boxes with arrows pointing to the "Send message" button:

2. Taip mesej anda
3. Klik "Send message"

At the bottom left of the message window, there are "View conversation" and "Send message" buttons.

# Chatting



4. Mesej yang dihantar akan di jawab oleh orang berkenaan.

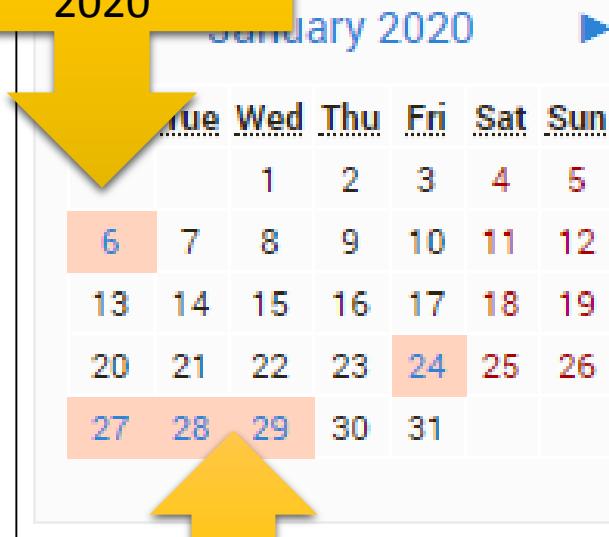


# Kalendar

Pelajar boleh melihat tarikh-tarikh penting di *calendar*.

# Kalendar

2. Sebagai contoh, letakkan *cursor* di tarikh 6hb January 2020



1. Tarikh-tarikh yang mempunyai tugas akan di highlight di dalam kalendar



Calendar

**Monday, 6 January events**



SUBMISSION LAB WEEK  
6: Registration and application of online job

3. Perincian tugas akan dipaparkan untuk tarikh berkenaan



# Private File Storage

Pelajar mempunyai pilihan untuk menyimpan data di dalam ruangan simpanan ini. Selain daripada itu, pelajar boleh menggunakan Google Drive, pen drive atau external hard disk untuk menyimpan data.

# Private File Storage

The screenshot shows a user interface for a learning management system. On the left, there's a vertical list of courses:

- Course Overview
- PRINCIPLES OF FINANCIAL ACCOUNTING II**
- HUMAN RESOURCE MANAGEMENT**
- ORGANIZATIONAL COMMUNICATION**

In the center, a yellow callout box contains the text: "1. Klik ‘Manage Private files’". A large yellow arrow points from this text towards the right side of the screen. On the right, there are two main sections:

- Private Files**: Shows a message "No files available" and a link "Manage private files...".
- Online Users**: Shows a timestamp "(last 5 minutes)" and a list of users:
  - NOOR MAISARAH BINTI SAMAT -
  - MARZIAH ABDUL WAHAB

# Private File Storage

Dashboard ► Private files

Navigation

- Dashboard
- Site home
- Site pages
- My courses
  - PAC1123
  - PHR2143
  - HOC2013
  - PEC1133
- TT
- MP

2. Tambah *files* atau *folder* dari komputer anda untuk disimpan dalam storan ini

amazon.png EC SEPT 2018.pdf gambar passport contoh.jpg

Maximum size for new files: 64MB, overall limit: 100MB

Save changes Cancel

3. Klik “Save change” untuk simpan

# Private File Storage

Course Overview

PRINCIPLES OF FINANCIAL ACCOUNTING II

HUMAN RESOURCE MANAGEMENT

ORGANIZATIONAL COMMUNICATION

4. *Files atau folder yang di simpan akan tersenarai di sini.*



Private Files

- amazon.png
- EC SEPT 2018.pdf
- gambar passport contoh.jpg

Manage private files...

Online Users

(last 5 minutes)

NOOR MAISARAH BINTI SAMAT -



# Reset password

Jika terlupa kata laluan, pelajar boleh reset semula kata laluan tersebut.

## Reset Password

Jika pelajar terlupa kata laluan, anda boleh menggunakan fungsi “Forgotten your username or password”

The screenshot shows a 'Log in' form with the following elements:

- A red warning message: "⚠ Invalid login, please try again".
- A 'Username' field containing "fp01634".
- A 'Password' field.
- A 'Remember username' checkbox which is checked.
- A blue 'Log in' button.
- A blue link at the bottom left: "Forgotten your username or password?".
- A note at the bottom right: "Cookies must be enabled in your browser" with a question mark icon.

A large yellow callout box with a black border and white text is positioned to the right of the 'Forgot your username or password?' link. It contains the instruction: "1. Klik link ‘Forgotten your username or password?’". A yellow arrow points from the text to the link on the login page.

## Reset Password

2. Taip alamat email yang telah anda daftarkan di dalam sistem Oles

Search by email address

Email address

3. Klik "Search"

If you supplied a correct username or email address then an email should have been sent to you.  
It contains easy instructions to confirm and complete this password change. If you continue to have difficulty, please contact the site administrator.

4. Arahan untuk *reset password* akan dihantar ke email yang telah anda masukkan\*. Kemudian klik "Continue"

\* Pastikan alamat email anda betul dan yang telah didaftar di dalam sistem.

Pengguna boleh juga menggunakan fungsi “Search by username” tetapi pengguna masih perlu ingat email yang telah didaftar di dalam sistem

## Reset Password

Semak email yang dihantar. Jika tiada di dalam Inbox, pengguna boleh semak di dalam Spam.

The screenshot shows a Gmail inbox with the search bar set to "in:spam". The sidebar on the left includes options like Compose, Less, Chats, Scheduled, All Mail, Spam (which is selected), Trash, and Create. A yellow callout box labeled "5. Semak di dalam Spam jika tiada email di dalam Inbox" points to the "Spam" button in the sidebar. Another yellow callout box labeled "6. Klik email yang telah dihantar untuk arahan seterusnya" points to the first message in the list, which is from "noreply@103.253.12.178" with the subject "Online Learning system (OLeS): Password reset request". The message list also includes emails from "nur nadira harun" and "Nur Fatimah Ahmad A.".

5. Semak di dalam Spam jika tiada email di dalam Inbox

6. Klik email yang telah dihantar untuk arahan seterusnya

From	Subject
noreply@103.253.12.178	Online Learning system (OLeS): Password reset request
nur nadira harun	Sempena Ramadhan, KHAS untuk kakitangan "KPTM"..
Nur Fatimah Ahmad A.	[Invitation] Free Webinar - Cloudflare for Teams - SECURE YOUR DEVICE

## Reset Password

Online Learning system (OLeS): Password reset request ⚡ Spam x

noreply@103.253.12.178 to me 9:44 PM (9 minutes ago) ⭐ ↗

Why is this message in spam? It is similar to messages that were identified as spam in the past.

Report not spam

Hi MARZIAH,

A password reset was requested for your account 'fp01634' at Online Learning system (OLeS).

To confirm this request, and set a new password for your account, please go to the following web address:

[http://oles-ktn.kptm.edu.my/moodle/login/forgot\\_password.php?token=umGdKHB4NKCFbnHxIYgJtyEyTTdZwdoN](http://oles-ktn.kptm.edu.my/moodle/login/forgot_password.php?token=umGdKHB4NKCFbnHxIYgJtyEyTTdZwdoN)  
(This link is valid for 30 minutes from the time this reset was first requested)

If this password reset was not requested by you, no action is needed.

7. Klik link yang diberikan

## Reset Password

Please enter and repeat your new password below, then click "Set password".  
Your new password will be saved, and you will be logged in.

**Set password**

8. Isikan katalaluan yang baharu

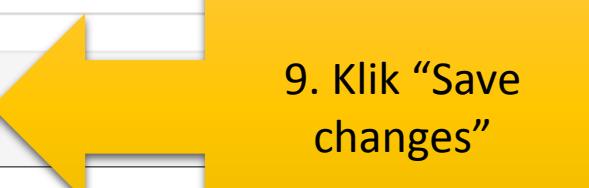
Usern  
The password must have at least 8 characters

New password\*

New password (again)\*

Save changes

9. Klik “Save changes”



Selesai proses ini, pengguna boleh Login seperti biasa.

# OLeS Administrator

Jika pelajar mempunyai sebarang pertanyaan ataupun masalah berkaitan OLeS, boleh hubungi pegawai yang bertugas.  
Kami sedia membantu anda.



ENCIK CIK WAN SHAHAR BIN CHE WAN ABDUL  
MUBIN

OLES ADMINISTRATOR (JTM)

013 – 247 8733

ciewan\_shah@gapps.kptm.edu.my (ext:228)

PUAN MARZIAH BINTI ABDUL WAHAB

OLES ADMINISTRATOR (AKADEMIK)

012 – 437 3693

marziah@gapps.kptm.edu.my (ext: 250)

**TERIMA KASIH**