



PRESENTATION EVALUATION FORM
(To be completed by Academic Supervisor)

Each presentation should last 10 to 15 minutes (inclusive of Question & Answer session). The supervisor is to chair presentations. (Refer to Table A for marking criteria).

Student Name :

ID Number : **Session:**

Program :

Academic Supervisor :

CATEGORIES	MARKS	
	GIVEN	FULL
Knowledge of the subject		40
Organization, language and delivery		20
Critical / analytical / creative skills		20
Question handling		20
TOTAL		/ 100
		(20 %)

Comments or Suggestions:

I hereby confirm that the above student has presented the Industrial Training Presentation as required by the College and has been evaluated fairly and professionally.

Sincerely,

Name:
Date:
Position:
Official Stamp:

Table A: Description of Rank (Presentation Rubric)

RANK	CATEGORY							
	Knowledge		Organization / Language / Delivery		Critical/analytical/creative thinking skills		Question Handling	
	Mark	Description	Mark	Description	Mark	Description	Mark	Description
Excellent	36-40	- Excellent knowledge of the subject and application of the knowledge. - Very clear analysis of the problem - Original / Outstanding project	18-20	- Very well organized - Very clear objectives - Excellent language - Very confident delivery	18-20	- Excellent ideas / new areas for research - Clearly feasible	18-20	- Answer questions very well / very competently / concisely / clearly
Very Good	31-35	- Very good knowledge of the subject and application of the knowledge. - Clear analysis of the problem - Very good project	15-17	- Well organized - Clear objectives - Very good language - Confident delivery	15-17	- Very good ideas / areas for research - Feasible ideas	15-17	- Answer questions quite well / competently / concisely / clearly
Good	26-30	- Good knowledge of the subject and application of the knowledge. - Fairly clear analysis of the problem - Good project	10-14	- Fairly organized - Fairly clear objectives - Good language - Fairly confident delivery	10-14	- Some fairly good ideas - Quite feasible	10-14	- Answer questions fairly well / quite competently / fairly concisely / clearly
Satisfactory	16-25	- Adequate knowledge of the subject and application of the knowledge. - Fairly clear analysis of some areas of the problem - Adequate project	6-9	- Lacks good organization - Some ideas are linked - Not very clear objectives - Not confident	6-9	- Some ideas for research but not original / new	6-9	- Lacks ability to answer questions effectively
Weak	0-15	- Little / no knowledge of the subject and application of the knowledge. - Vague analysis of the problem - Inadequate project	0-5	- No organization - Disjointed / confusing ideas - Unclear objectives - A nervous wreck	0-5	- No / illogical ideas - Unfeasible ideas	0-5	- Does not understand questions - No ability to handle questions

Note: The rubric may vary according to the respective programme's need.